

October 28, 2016

Mr. Dennis McKernan  
 c/o AB. Golf Course Superintendents Assn.  
 Olds AB

**VIA E-MAIL: [agsa@ablertagsa.com](mailto:agsa@ablertagsa.com)**

Dear Mr. McKernan:

**RE: AGSA PROPERTY MANAGERS CONFERENCE**

**Date: NOVEMBER 27-29, 2016**

**Location: CANMORE**

Your request for applicator recertification credits has been approved for the following sessions as follows:

Session Name (presenter)	Total Credits Awarded by Key Concept	Class(es) Eligible for Credit
Alberta Pesticide Licence Seminar (P. Massier)	2 - Regulations, 1 - Health and Safety, 1 Application Technology	All Classes
Organic Matter Management (R. Gaussoin)	1 - Pest Management	Landscape
Golf Green: Core or No Core (R. Gaussoin)	1 - Pest Management	Landscape
Features and Benefits of Becoming Audubon Certified (T. Donadio)	1 - Professionalism	Landscape
In the Rough With Pests (J. Wheeler)	1 - Pest Management	Landscape, Forestry
Benefits of Operation Pollinator (P. Hoekstra)	1 - Environment	All Classes
The Business of Culture (S. MacDougall)	1 - Professionalism	Landscape
Creating and Promoting a Professional Image (A. Zubek)	1 - Professionalism	All Classes
Water Quality and Wildlife Impacts (T. Donadio)	1 - Pest Management 1 - Environment	Landscape
Application Technology (J. Pick)	1 - Application Technology	Landscape
Ice Remediation Strategies (K. MacKenzie)	1 - Pest Management	Landscape
Disease Control (M. Thorne)	1 - Pest Management	Landscape

**Please note: the Leadership 360 session was not approved for credit as sales and business management topics are not approved concepts.**

**Please also note: A maximum of ten credits per event can be applied towards Pesticide Applicator's Certificate recertification.**

Attached are several documents:

- The first document describes the “Process for Ensuring Continued Attendance at a Course/Session Recognized for Pesticide Applicator Recertification Credits”. Please read and follow the directions on the documents.
- The second document's) are the Attendance Sheets. **Please photocopy sufficient copies so all applicators can sign the sheets.**

Once the training session has completed, please send a copy of the presentation(s) and the original Attendance Forms to me. Please **DO NOT** fax the Attendance Forms, as we need the originals for record keeping. I will review and forward the forms to Lakeland College who will track recertification credits on behalf of certified applicators. **If anything is unclear, please contact me directly prior to the session event.**



Vivianne Servant  
Pesticide Certification Specialist

cc. Lakeland College

## Process for Ensuring Continued Attendance and Tracking of Courses/Sessions Approved for Pesticide Applicator Recertification Credits

- 1 Course coordinator may appoint a representative to administer the process for recording applicator attendance. The coordinator must ensure that the representative understands all aspects of the process and will ensure accurate recording of applicators attending the entire session.
- 2 The course/session coordinator (or designated representative) must ensure that all applicators at the course/session sign the Attendance List. **Applicators not completing the Attendance List will not be recognized for credit.**
- 3 The course coordinator (or designated representative) must ensure all attendees remain in the training room during the entire presentation.
- 4 After completion of the session/course, the coordinator (or designated representative) must collect all Attendance Forms, **take and retain copies** (in case originals are lost in the mail) **and submit the originals to Alberta Environment and Parks.**
- 5 Alberta Environment and Parks will forward a copy of Attendance Forms to Lakeland College for inclusion on their recertification tracking system.
- 6 A Pesticide Certification Committee member or Alberta Environment and Parks may audit the course/session at any time.
- 7 To ensure the proper function of the Pesticide Recertification Process and to ensure subsequent approval of a similar session, it is important that all these procedures are followed as requested.
- 8 If clarification is required or there is a conflict with any of the above procedures, please contact Vivianne Servant at 780538-8054.

























